

CENSUS AND STATISTICS ACT 1905 - section 13

STATEMENT NO. 4 OF 2014
BY
AUSTRALIAN BUREAU OF STATISTICS

RELEASE OF LISTS OF BUSINESSES FOR THE DEPARTMENT OF
INDUSTRY

In accordance with the provisions of Clause 6 of the Statistics Determination 1983 made under Section 13 of the Census and Statistics Act 1905, I intend to disclose to the Department of Industry a list of names and addresses of approximately 43,000 businesses taken from the Australian Bureau of Statistics Business Register.

The list will be used by the Department of Industry to conduct the 2015 Survey of Employers' Use and Views of the Vocational Education and Training System (the Survey) in Australia. The information collected in the Survey will contribute to the annual reporting requirements for the Vocational Education and Training system.

For each business in the sample, the Australian Bureau of Statistics will provide from the Australian Bureau of Statistics Business Register:

- the name, address and phone number;
- industry (division level);
- employment size based on number of employees (ranges: 1-9, 10-99, >=100); and
- State or Territory.

The Australian Bureau of Statistics has made list releases under Clause 6 of the Statistics Determination 1983 for the purposes of conducting the Survey of Employers' Use and Views of the Vocational Education and Training System in Australia in 1995, 1997, 1999, 2001, 2005, 2007, 2009 and 2013. Such access to Australian Bureau of Statistics lists will improve the accuracy of the Survey and ensure adequate coverage of businesses.

The Department of Industry has provided me with a written undertaking that it will:

- a. use the list specified in the Schedule to this undertaking only for the purpose of conducting the 2015 Survey of Employers' Use and Views of the Vocational Education and Training System (the Survey), which does not involve the enforcing of any obligation or liability applicable under any enactment;
- b. not release the list or any part of the list, either directly or indirectly, to another person outside of the Department of Industry other than to a contractor who may require access to the list for the purposes of providing services to the Department;
- c. appoint a contact officer who will manage the processes for individuals within the Department of Industry to request access to the list release; and will

- circulate information to individuals within the Department of Industry who are granted approval by the Australian Bureau of Statistics to access the list;
- d. maintain a register of all officers of the Department of Industry who have access to the list and provide a copy of that register to the Australian Bureau of Statistics on request and on return of the list to the Australian Bureau of Statistics;
 - e. if it is necessary for a contractor to have access to the list for the purpose of providing services to the Department of Industry, the Department of Industry will ensure that the contractor and every person employed by the contractor who has access to the list provide the Australian Statistician with a relevant undertaking prior to accessing the list;
 - f. advise respondents in writing that the Survey:
 - i. is conducted on behalf of the Department of Industry from lists of names and addresses obtained from the Australian Bureau of Statistics in accordance with legislative guidelines;
 - ii. is not covered by the Australian Bureau of Statistics guarantee of confidentiality; and
 - iii. is not compulsory.
 - g. clear any relevant explanatory material for the Survey with the Australian Bureau of Statistics prior to dispatch;
 - h. provide a copy of the Survey results and any information relevant to the maintenance of Australian Bureau of Statistics registers if so requested by the Australian Bureau of Statistics;
 - i. for the purpose of conducting a compliance audit concerning observance of the terms and conditions under which the list is disclosed allow Australian Bureau of Statistics officers access to necessary documents and information; and
 - j. return or destroy all copies of the list to the Australian Bureau of Statistics as soon as the survey has been completed.

Jonathan Palmer
Acting Australian Statistician

November 2014