SCHEDULE 1 TO UNDERTAKING BY AN INDIVIDUAL CONDITIONS OF ACCESS TO THE DATALAB DECLARATION OF COMPLIANCE

1. The Australian Bureau of Statistics (ABS) provides access to the DataLab for users to research using microdata (Unidentified Data).
2. Any person accessing the DataLab is required to comply with the following conditions of access.
3. Any person accessing the DataLab is required to comply with the requirements for access to microdata as outlined in the Responsible Officer Undertaking and Individual Undertaking for microdata access.

DECLARATION:

I (full name)

of (organisation)

1. will comply with all instructions from the ABS relating to the DataLab
2. will refrain from releasing information from the DataLab in any way, including by:
   a. capturing DataLab on-screen information during the DataLab session, including electronically and handwritten notes or through video/screen sharing
   b. removing information from the DataLab that has not been cleared and provided to me by ABS staff
   c. failing to keep my DataLab log in credentials secure
3. when accessing the DataLab I will:
   a. use the DataLab in a work or private location within Australia
   b. protect the screen from oversight by other people, and
   c. use a secure internet connection
4. will not make any attempt to match or link:
   a. any data I may have access to (either within my organisation or from any other source) with microdata in the DataLab, or
   b. microdata in the DataLab with any other microdata in the DataLab. This does not preclude me from joining microdata records where identifiers have been provided by the ABS for this purpose.
5. will immediately inform the ABS if I change roles or leave my organisaiton
6. will immediately inform the ABS if I have or develop in-depth knowledge of any sub-populations I intend to analyse that would make it likely that I recognise an individual or business
7. will immediately inform the ABS if I am restricted from accessing government data or any other data due to misuse of data or a breach of policy/procedures
8. agree that ABS may publish information on the ABS website about my DataLab research (unless otherwise agreed by ABS in writing). This may include my name, organisation, projects, list of microdata I have access to and links to published works resulting from my DataLab research
9. have the ability to use at least one of the statistical analytical languages available in the DataLab
10. have (*you must select one*):

    at least <u>three years</u> of either, quantitative research experience, or university study with a significant component working with quantitative data

    or

    attached a DataLab referral form, this can be found here - (Form U15R1)

I acknowledge that all DataLab user sessions will be recorded and logged for auditing and other purposes and may be used as part of any investigation into suspected misuse.

I understand that any failure to comply with these conditions of access may result in microdata access sanctions or prosecution for me and/or my organisation, in accordance with the Undertakings that my Responsible Officer and/or I have signed.

Full name	Signature	Date