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**ABS Building Induction Checklist - Information [SEC=OFFICIAL]**

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**From** 47F [REDACTED]@abs.gov.au  
on behalf of  
CO - Corporate Support Unit WDB <co-corporate.support.unit.wdb@abs.gov.au>  
**Date** Thu 2026-03-19 15:03  
**To** 47F [REDACTED]@abs.gov.au

1 attachment (26 KB)

ABS House Induction Checklist - extended version 3.docx;

Hi 47F [REDACTED]

Please find the attached ABS Induction Checklist used to induct NRU newstarters and Contractors via the Procurement process.

*(See attached file: ABS House Induction Checklist - extended version 3.docx)*

Regards

47F [REDACTED]

Canberra Office First Aid Coordinator

National Property and Office Services  
Finance and Procurement  
Corporate Services Division  
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Please ensure that all correspondence is forwarded to CO - Corporate Support Unit WDB

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## Personal Storage Locker

As required, staff are provided with personal storage for their ABS issued items and necessities while at work.

Lockers and keys are managed by Office Services (OS). To arrange a locker swap, or request a replacement key, complete the Keys and Storage ([https://services.infra.abs.gov.au/sp?id=sc\\_cat\\_item&sys\\_id=31cde304ec6a4e10a0fe349e28636782](https://services.infra.abs.gov.au/sp?id=sc_cat_item&sys_id=31cde304ec6a4e10a0fe349e28636782)). request.

Staff are responsible for personal storage and locker keys once issued.

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Revised by 47F  
Last modified 5 months ago

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