

# **YEAR BOOK**

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# CONTENTS

	Page
<b>GENERAL INFORMATION</b> . . . . .	xi
<b>PREFACE</b> . . . . .	xiii
<b>CHAPTER 1. FROM PRE-HISTORY TO FEDERATION</b> . . . . .	1
Pre-history (1); The establishment of the Commonwealth of Australia (1); The Constitution of the Commonwealth of Australia (2). <i>Plates—1, Map of Australia, 2; Flag of Australia (28).</i> <i>Special article—The Australian Flag (23).</i>	
<b>CHAPTER 2. CLIMATE AND PHYSICAL GEOGRAPHY OF AUSTRALIA</b> . . . . .	29
General description of Australia (29); Position and area (29); Land forms (29); Climate of Australia (31); Climatic controls (31); Rainfall (31); Temperature (40); Frost (43); Humidity (43); Global radiation (48); Sunshine, cloud and fog (48); Winds (50); Floods (53); Droughts (53); Climatic discomfort (54); Climatic data for capital cities (57). <i>Plates—3-9, Rainfall (32-37); 10, Thunderdays (39); 11-15, Temperatures (39-42); 16-19, Humidity (45-46); 20-21, Sunshine (49-50); 22-25, Wind roses (51-52); 26, Drought Incidence (54); 27, Heat discomfort (57).</i>	
<b>CHAPTER 3. GENERAL GOVERNMENT</b> . . . . .	67
Parliamentary government (67); The Sovereign (67); The Governor-General (67); Governors of the States (68); The Cabinet and executive-government (68); Ministries (69); Parliaments and elections (71); Referendums (76); Outlay on parliamentary government (78); Commonwealth government departments (79); Acts of the Commonwealth Parliaments (79). <i>Plate—28, Model of the new Parliament House (72).</i>	
<b>CHAPTER 4. DEFENCE</b> . . . . .	81
Current defence policy (81); Higher defence organisation (81); Higher defence machinery (82); Equipment for the defence force (84); Defence industry (85); Supply support (85); Capital facilities (86); Defence manpower (87); Defence co-operation (88); Defence representation overseas (89); Defence force activities overseas (89); Royal Australian Navy (89); Australian Army (91); Royal Australian Air Force (94); Defence Science and Technology Organisation (95); Natural Disasters Organisation (96); Department of Defence Support (97); Defence purchasing (99); Defence research and development (100); Production facilities (101); Defence dockyards (102). <i>Plate—29, Royal Australian Armoured Corps/Leopard tank (93).</i>	
<b>CHAPTER 5. INTERNATIONAL RELATIONS</b> . . . . .	103
Relations with—The United Nations (103), The Commonwealth (104), South East Asia (104), Asia (104), South Pacific (105), The Americas (105), Europe (106), The Middle East (106), Africa (107), Indian Ocean (107); ANZUS (107); Nuclear issues (107); Disarmament and arms control (107); Economic relations (108); North/South relations (109); Law of the Sea (109); Antarctica (109); Treaties (109); Cultural relations (110); Australian Aid Program—1982-83 (110); Consular (114); Passports (115).	

	PAGE
<b>CHAPTER 6. DEMOGRAPHY</b> . . . . .	<b>117</b>
Population—the population census (117); estimates (118); Size and growth (118); Projections (119); Location (121); Age distribution (123); The Aboriginal population (127); Internal migration (128); Interstate migration (129); Vital statistics (130); Births and fertility (131); Mortality (134); Life expectancy (136); Marriages (137); Divorce (140); International movements (143); Migration to Australia (144); Refugees (148); Citizenship (148).	
<i>Plates—30, Population of Australia: Age last birthday, by sex: 30 June 1981 (125); 31, Number of Divorces, 1969 to 1981 (141).</i>	
<b>CHAPTER 7. PRICES</b> . . . . .	<b>151</b>
Retail prices and price indexes—Consumer Price Index (151); Previous retail price indexes (155); Wholesale price indexes (156); Price index of materials used in house building (156); Price index of materials used in building other than house building (157); Price index of materials used in manufacturing industry (159); Price indexes of articles produced by manufacturing industry (160); Export price indexes (161); Previous wholesale price indexes (162); Petroleum products pricing authority (162); Household Expenditure Surveys (163).	
<b>CHAPTER 8. MANPOWER</b> . . . . .	<b>165</b>
The labour force—the population census (165); The population survey (165); The labour force survey (165); Government employees (175); Employees of private business (175); Job vacancies (176); Minimum wage rates and employment conditions—Industrial conciliation and arbitration (176); Rates of wage (177); Standard hours of work (181); Working hours arrangements (181); Alternative working arrangements (181); Working conditions and employment benefits (181); Surveys of earnings and hours—Average weekly earnings (182); Earnings and hours of employees (distribution and composition), May 1981 (184); Earnings and hours of employees, October 1981 (188); Overtime (190); Weekly earnings of employees (distribution), August 1981 (191); Income distribution surveys (193); Industrial disputes (198); Industrial accidents (202); Labour organisations—trade unions (202); Employer and employee organisations registered under Industrial Arbitration Acts, etc. (203); Central labour organisations (204); International Labour Organisation (204); Employment and training programs—Trade (204); Skills (205); Youth (205); Special (205); Employment services (206); Youth affairs (206); Trade union training authority (207).	
<i>Plates—32 and 33, Labour force participation rates (170); 34, Industrial disputes—Working days lost—industries (200).</i>	
<b>CHAPTER 9. SOCIAL SECURITY AND WELFARE</b> . . . . .	<b>209</b>
Commonwealth Government expenditure on social security services (209); Age and invalid pensions (210); Sheltered employment allowance (212); Widows' pensions (212); Supporting parent's benefit (213); Fringe benefits (214); Funeral benefits (214); Unemployment and sickness benefits (215); Special benefit (216); Family allowances (216); Portability of social service payment (217); Reciprocal social services agreements with other countries (217); Commonwealth Rehabilitation Service (218); Commonwealth Government assistance through welfare organisations (218); Handicapped people (219); Homeless people (220); Children's services (220); Social Security Appeals Tribunals (221); Social Welfare Policy Secretariat (221); Welstat (222); State and local government (222); Aborigines (223); Migrants (223); Veterans' Affairs (226); Disability pensions (227); Service pensions (229); Medical treatment for veterans and dependants of veterans (231); General repatriation benefits and miscellaneous (233); The Services Canteens Trust Fund (234).	

	PAGE
<b>CHAPTER 10. HEALTH</b> . . . . .	<b>237</b>
<p>National health services—quarantine, human, animal, and plant (237); Australian health scheme—Health program grants (238); Community health program (239); Program of Aids for Disabled People (239); Commonwealth medical benefits (239); Hospital costs (240); Insurance contribution rates (241); Government nursing home benefits (241); Commonwealth authorities expenditure—Pharmaceutical benefits (242); Tuberculosis (243); Immunisation campaigns (244); National health services organisations (244); Commonwealth Government health advisory organisations (244); Other Commonwealth Government subsidies and grants to States (246); Commonwealth Government grants to organisations associated with public health (246); Public health legislation and administration (247); Supervision and care of infant life (247); Hospitals and notifiable diseases—Repatriation hospitals (247); Hansenide hospitals (248); Mental health institutions (248); Hospital morbidity statistics (248); Notifiable diseases (248); Health-related surveys conducted by the ABS (249); Deaths—causes and perinatal (251); Cremation (253).</p>	
<b>CHAPTER 11. LAW AND ORDER</b> . . . . .	<b>255</b>
<p>The Law in Australia (255); The Australian Law Reform Commission (256); Courts—Federal (256); State and Territory (259); Administrative review (260); Legal aid (263); The Police (264); Crime statistics (264); Correctional treatment of offenders (267); Criminological research—The Australian Institute of Criminology (268); The Criminology Research Council (268); Bankruptcy and copyright (269).</p> <p style="padding-left: 2em;"><i>Plate—35, Selected offences reported or becoming known to police (265).</i></p>	
<b>CHAPTER 12. EDUCATION</b> . . . . .	<b>271</b>
<p>State and Commonwealth Government responsibilities in education (271); General characteristics of schools (271); Pre-school education (272); Primary and secondary education (272); Post-secondary education—general (274); Migrant education (276); Financial assistance (276); Administrative structure of education at the national level (277); Major current issues in education—The transition from secondary education to employment (278); Schemes introduced to assist young Australians seeking employment (278); The Inquiry into Management Education (279); Australian Studies in Student Performance (279); Schools (281); Technical and further education (283); Colleges of advanced education (287); Universities (291); Overseas students (294); Expenditure on education (295).</p>	
<b>CHAPTER 13. AGRICULTURAL INDUSTRIES</b> . . . . .	<b>309</b>
<p>Sources of statistics and definitions of units (309); Structural statistics (310); Financial statistics (314); Value of agricultural commodities produced and index of values at constant prices (316); Apparent consumption of foodstuffs and nutrients (318); Land tenures (321); Land utilisation in Australia (322); Crops (323); Cereal grains (324); Wheat (325); Coarse grains (331); Oats (331); Barley (332); Grain sorghum (332); Maize (333); Rice (333); Oilseeds—Sunflower (334); Soybeans (334); Rapeseed (334); Safflower (334) Linseed (334); Peanuts (335); Cotton (335); Sugar (336); Vegetables (338); Fruit (excluding grapevines) (341); Grapes (344); Miscellaneous crops (346); Fodder crops (346); Tobacco (347); Hops (347); Mushrooms (348); Livestock (348); Cattle (349); Sheep (350); Pigs (351); Poultry (351); Meat production, slaughtering and other disposals (352); Mutton and lamb (353); Beef and veal (354); Pigmeat (354); Poultry (354); Exports of live animals (355); Consumption (357); The Australian Meat and Livestock Corporation (357); Wool (358); Dairying (364); Beekeeping (367); Eggs and egg products (368); Agricultural improvements (370); Employment in agriculture (373); Regulation of Australian agricultural industries (373).</p> <p style="padding-left: 2em;"><i>Plates—36, Production of meat (353); 37, Sheep numbers and wool production (359).</i></p>	

	PAGE
<b>CHAPTER 14. FORESTRY AND FISHERIES</b> . . . . .	<b>375</b>
Forestry (375); Plantations (376); Australian Forestry Council (376); Research (376); Timber and timber products (378); Fisheries—Collection and presentation of statistics (379); Resources and their commercial exploitation (379); Administration and research (381); Boats and equipment used in fisheries (382); Production, processing and domestic marketing of fisheries products (382).	
 <b>CHAPTER 15. WATER RESOURCES</b> . . . . .	 <b>387</b>
Water resources—Geographic background (387); Surface supplies (388); Groundwater supplies (388); Drainage divisions and the use of surface and groundwaters (389); Major dams and reservoirs (392); Water quality (394); Water management (395); Research and continuing assessment (396); International aspects (397); National and interstate agreements (397); States and Territories—New South Wales (399); Victoria (402); Queensland (404); South Australia (406); Western Australia (408); Tasmania (410); Northern Territory (412); Australian Capital Territory (413).	
<i>Plate—38, Australian Drainage Divisions (389).</i>	
 <b>CHAPTER 16. MINERAL INDUSTRY</b> . . . . .	 <b>415</b>
Geology and mineral resources (415); Administration (415); Government assistance—Commonwealth Government (418); State Government (420); Research (421); International relations (423); Mineral industry statistics—Mining industry (425); Mineral production (425); Foreign participation in the mining industry in Australia (429); Mineral exploration (other than for petroleum and oil shale) (429); Oil shale exploration (429); Petroleum exploration (430); Mineral processing and treatment (431); Overseas trade (431); Review of recent developments in the Australian mineral industry (433).	
 <b>CHAPTER 17. MANUFACTURING AND INTERNAL TRADE</b> . . . . .	 <b>439</b>
Manufacturing—Introduction (439); Industry statistics—1901 to 1967–68 (443); from 1968–69 (443); Multi-establishment enterprises and single establishment manufacturing enterprises with four or more persons employed (445); Single establishment manufacturing enterprises with less than four persons employed (450); Principal manufacturing commodities (450); Enterprise statistics—Integrated economic censuses and surveys (455); Foreign ownership and control (456); Internal trade—Wholesale trade (457); Retail trade (457).	
 <b>CHAPTER 18. ENERGY</b> . . . . .	 <b>459</b>
Introduction (459); Advice and co-ordination (460); Research and Development (461); Resources—Black coal (462); Brown coal (462); Petroleum (464); Oil shale (468); Uranium (468); Thorium (470); Solar energy (470); Ocean thermal energy (471); Wind energy (471); Geothermal energy (471); Tidal energy (472); Biomass (472); Ethanol (472); Oil-seed crops (473); Electric power (474); Hydro-power (474); Snowy Mountains Hydro-electric Power Act 1949 (474); Snowy Mountains Hydro-electric Scheme (474); Electricity generation and transmission (477); Electricity and gas establishments (483); National energy survey (484).	
<i>Plate—39, The Snowy Mountains Scheme—map (476).</i>	
 <b>CHAPTER 19. HOUSING AND CONSTRUCTION</b> . . . . .	 <b>487</b>
Housing—Census dwellings (487); Advances to home purchasers (498); Construction—Building (502); Construction (other than building) (506).	
<i>Plates—40, New Houses: Australia (503); 41, New Other Dwellings: Australia (504).</i>	

	PAGE
<b>CHAPTER 20. TRANSPORT AND COMMUNICATION</b> . . . . .	<b>511</b>
<p>Transport Organisations (511); Shipping—Control of shipping (513); Collection and presentation of statistics (517); Overseas shipping (519); Australian trading vessels (521); Harbour boards and trusts (521); Shipping at principal ports (522); Shipping cargo (523); Vessels registered in Australia (527); Miscellaneous (527); Railways—Government railways (527); Operations of government railway systems (529); Non-government railways (534); Tram, bus and ferry services—Systems in operation (535); Government and municipal tram and bus services (536); Motor vehicles—Survey of motor vehicle usage (537); Motor vehicles on register (538); Registrations of new motor vehicles (539); Drivers' and riders' licences (539); Road traffic accidents (540); Roads (541); Expenditure on roads and bridges (542); Air transport—Department of Transport (543); International Activity (543); Regular air services within Australia (544); Aerodromes (545); Airway facilities (545); Air transport registrations, licences, etc., in force in Australia (546); Accidents and casualties (546); Postal, telecommunication and radiocommunication services (546); Department of Communications (546); Australian Postal Commission (547); Telecommunications services within Australia (551); Radiocommunication stations authorised (555); Broadcasting and television—The Commercial Radio and Television Service (555); The Public Broadcasting and Television Service (556); The Special Broadcasting Service (556); Broadcasting services (556); Television services (557).</p>	
<b>CHAPTER 21. PRIVATE FINANCE</b> . . . . .	<b>559</b>
<p>Money—Currency (559); Volume of money (559); Financial regulation—Commonwealth legislation for economic management (560); Other Commonwealth legislation directly affecting financial institutions (561); State legislation (561); Banks—Reserve Bank of Australia (561); Trading banks (563); Savings banks (566); Development banks (567); Registered building societies—Permanent building societies (568); Terminating building societies (569); Credit unions (569); Short-term money market—Authorised money market corporations (570); Money market corporations (571); Finance companies (571); Financial corporation statistics (573); Life insurance (575); General insurance (578); Public authority pension and superannuation schemes (579); Australian Industry Development Corporation (580); Instalment credit for retail sales (581); Housing finance for owner occupation (582); New capital raisings by companies listed on Australian stock exchanges (584).</p>	
<b>CHAPTER 22. PUBLIC FINANCE</b> . . . . .	<b>587</b>
<p>Commonwealth Government Finance—Provisions of the Constitution (587); Budget (587); Commonwealth authorities—General (590); Outlay and receipts (593); Main components of outlay (595); Main components of receipts (605); State authorities—General (630); Outlay and receipts (631); Main components of outlay (634); Main components of receipts (635); Local authorities—General (637); Area, population, dwellings and rates and penalties for ordinary services (638); Outlay and receipts (639); All public authorities—Summary of outlay and receipts (641); Main components of outlay (643); Main components of receipts (644); Level of government (645); Public sector borrowing (647); Commonwealth Government and States: Government securities on issue (647); State and local authorities' borrowings (649).</p> <p><i>Plates—42, Commonwealth Authorities, 1980-81 (592); 43, State Authorities, 1980-81 (633); 44, All Public Authorities, 1980-81 (642).</i></p>	
<b>CHAPTER 23. NATIONAL ACCOUNTS</b> . . . . .	<b>651</b>
<p>Description of National Income and Expenditure Accounts (651); National income and expenditure tables (654).</p> <p><i>Plate—45, Articulation of Australian National Accounts (652).</i></p>	



	PAGE
<b>CHAPTER 24. OVERSEAS TRANSACTIONS . . . . .</b>	<b>661</b>
Overseas trade—Constitutional provisions and legislation (661), Trade promotion and incentives (631), Government authorities (664), Trade relations (664), Trade agreements (666), Trade services (669), Collection and presentation of statistics (670), Overseas trade statistics (673), Classified summary of Australian overseas trade (677), Exports of major commodities (679), ASIC industry of origin (680), Direction of overseas trade (682), Overseas trade by State (691), Total import clearances, dutiable clearances, and customs duties collected (691), Excise (692); Foreign investment (692); Balance of payments (698); Foreign control (705).	
<i>Plates—46, Overseas trade, 1962–63 to 1981–82 (674); 47, Value of exports and imports, proportions by country, 1977–78 to 1981–82 (676).</i>	
<b>CHAPTER 25. SCIENCE AND TECHNOLOGY . . . . .</b>	<b>707</b>
Overview (707); Advice and co-ordination—Australian Science and Technology Council (707), National Energy Advisory Committee (708), Department of Science and Technology (708), Other organisations (709), Expenditure and manpower—Project SCORE (711); Resources and services—Soil resources (717), Meteorology (717), Ionospheric Prediction Service (717), Satellite remote sensing (717), Scientific and Technological Information Services (717); Major government research agencies—Commonwealth Scientific and Industrial Research Organization (718), The Australian Atomic Energy Commission (719), Antarctic Division, Department of Science and Technology (719), Productivity Development Division, Department of Science and Technology (720), Australian Institute of Marine Science (720), Telecom Australia Research Laboratories (720), Research by business enterprises (721); Research in universities and colleges (721); Social science and humanities research (722); International activities (723).	
<b>CHAPTER 26. CULTURE, RECREATION AND TRAVEL . . . . .</b>	<b>727</b>
The National Estate (727); Cultural organisations and financial assistance for the arts (729); The performing arts (731); Music (731); Film (732); Art (733); Museums (734); Literature (736); Libraries (736); Archives (738); Botanical and zoological gardens (739); Recreation—Sports development and assistance (740), Youth affairs (741); Tourism (742); Travel—Holidays (744); Internal (744), Overseas (744).	
<i>Plates—48, National Gallery of Australia (735); 49, Visitor arrivals, short term, by usual residence, 1976 to 1981. Resident departures, short term by region of intended stay, 1976 to 1981 (747).</i>	
<b>CHAPTER 27. THE TERRITORIES OF AUSTRALIA . . . . .</b>	<b>749</b>
The Northern Territory—General description (749), Population (751), Aboriginal affairs (751), Production (752), Transport and communication (757), Education (759), Finance (762); The Australian Capital Territory—General description (763), National Capital Development Commission (764), Works and services (764), Production (765), Commercial practices (766), Transport and communication (767), Social (767), Tourism (769), Finance (769); Norfolk Island (770); Heard Island and McDonald Islands (772); Australian Antarctic Territory (773); Cocos (Keeling) Islands (773); Christmas Island (774); Coral Sea Islands (775).	
<b>APPENDIX. GENERAL GOVERNMENT (CHAPTER 3) . . . . .</b>	<b>777</b>
<b>GENERAL INDEX . . . . .</b>	<b>779</b>

## GENERAL INFORMATION

### Symbols

The following *symbols*, where shown in columns of figures or elsewhere in tables mean:

- n.a. not available
- n.y.a. not yet available
  - nil or rounded to zero
- .. not applicable
- n.p. not available for separate publication (but included in totals where applicable)
- p preliminary—figure or series subject to revision
- r figures or series revised since previous issue
- n.e.i. not elsewhere included
- n.e.c. not elsewhere classified
- break in continuity of series (where drawn across a column between two consecutive figures)
- m.—males; f.—females; p.—persons.

### Other forms of usage

The following *abbreviations* are used for the titles of the Australian States and Territories and Australia: N.S.W. (New South Wales), Vic. (Victoria), Qld (Queensland), S.A. (South Australia), W.A. (Western Australia), Tas. (Tasmania), N.T. (Northern Territory), A.C.T. (Australian Capital Territory), Aust. (Australia).

In general, the *statistics in this volume relate to the States and Territories of Australia*, i.e. they exclude particulars of the External Territories of Australia, which, however, are specifically dealt with in Chapter 27, The Territories of Australia. A few series elsewhere include particulars of Papua New Guinea because of the nature of the subject-matter; these series are indicated.

*Yearly periods* shown as e.g. 1981 refer to the year ended 31 December 1981; those shown as e.g. 1980-81 refer to the year ended 30 June 1981. Other yearly periods are specifically indicated. The range of years shown in table heading, e.g. 1901 to 1980-81; indicates the period covered, but does not necessarily imply that each intervening year is included.

*Values* are shown in Australian dollars (\$) or \$A) or cents (c) unless another currency is specified.

*Catalogue numbers.* Throughout this book references are made to ABS publications. In each case the catalogue number is shown in brackets; this should be quoted when ordering these publications (*see below*).

Where figures have been rounded, *discrepancies may occur between sums of the component items and totals.*

### Availability of ABS publications

Information regarding the availability of ABS publications can be obtained from the Information Services Section, Australian Bureau of Statistics, P.O. Box 10, Belconnen, A.C.T. 2616, Australia, phone (062) 52 6627, or from ABS offices in each capital city and in Darwin.

A complete list of ABS publications produced in Canberra and in each of the State Offices is contained in the *ABS Catalogue of Publications, Australia* (1101.0) which is available free of charge from any ABS office.

In some cases, the ABS can also make available information which is not published. This information may be made available in one or more of the following forms: microfiche, photocopy, data tape, computer printout, clerically—extracted tabulation. Generally, a charge is made for providing unpublished information. Inquiries may be made by contacting Information Services in the nearest ABS office.

### Atlas of Australian Resources, Volume 3—Agriculture

Further information on Australia's agriculture (Year Book chapter 13) may be obtained from Volume 3 of the Atlas of Australian Resources. This volume has been published recently by the Division of National Mapping, Department of Resources and Energy. It covers pastures, livestock, crops and farms, and the maps have supplementary commentaries, tables, graphs and colour photographs.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In addition, the document outlines the procedures for handling discrepancies. If there is a difference between the recorded amount and the actual amount received or paid, it is crucial to investigate the cause immediately. This could be due to a clerical error, a missing receipt, or a fraudulent transaction.

The document also provides guidelines for the storage and security of financial records. All records should be stored in a secure location, protected from fire, theft, and unauthorized access. Regular backups should be performed to prevent data loss.

Finally, the document stresses the importance of regular audits. Conducting periodic audits helps to identify any irregularities or errors in the accounting system. This proactive approach can prevent small issues from escalating into major problems.

Approved by:  
 \_\_\_\_\_  
 Date: \_\_\_\_\_

## PREFACE

By the Constitution of the Commonwealth of Australia, the Parliament of the Commonwealth is empowered, subject to the Constitution, 'to make laws for the peace, order, and good government of the Commonwealth, with respect to . . . Census and statistics.' In the exercise of this power a Census and Statistics Act was passed in 1905, and the Commonwealth Bureau of Census and Statistics was created in 1906. From the late 1960s it was increasingly evident that new statistical legislation was required to enable the Bureau to respond to the changing needs of Government. As a first step, the *Australian Bureau of Statistics Act 1975* came into operation on 3 May 1976 establishing: the Australian Bureau of Statistics (ABS) as the central statistical authority for the Commonwealth Government; the office of Australian Statistician; and the Australian Statistics Advisory Council (ASAC). Subsequently, major amendments to the *Census and Statistics Act 1905* came into effect in 1983. Their main purpose was to update administrative procedures and to authorise the Statistician, subject to strict confidentiality provisions which protect information relating to individuals and organisations, to release a wider range of information than had been possible under the original Act.

The first Official Year Book was published early in 1908. This is the sixty-seventh Year Book issued under the authority of the Commonwealth Government. The Year Book is the principal general reference work produced by the Central Office of the Australian Bureau of Statistics. It provides a comprehensive and detailed statistical review of all aspects of the economy and social conditions of Australia, and in addition contains descriptive matter dealing with Australia's history, geography, physiography, climate and meteorology, government, defence and repatriation services, and international relations.

Among the new or revised material in this issue, the following items may be specially mentioned:

Chapter 1. Pre-history, Federation and Constitution. A complete copy of the revised Constitution of the Commonwealth of Australia appears in every fifth issue of the Year Book and is included in this issue. There is also a special article on the Australian flag, its history and use.

Chapter 3. General Government. A model of the new Parliament House, presently under construction is illustrated on page 72. Details of the first Hawke Ministry and other recent changes in Commonwealth and State Parliamentary leadership are recorded in the Appendix: General Government on page 777.

Chapter 4. Defence. This chapter has been extensively revised to include an account of recent facilities development and defence industry and supply support in Australia. There is a new section covering the activities of the Department of Defence Support which was established in 1982.

Chapter 6. Demography. This chapter has been revised with information from the 1981 Census of Population and Housing.

Chapter 8. Manpower. Also revised with information from the 1981 Census. The section on earnings and hours of work has been extensively revised. A new section on employment and training programs has been added.

Chapter 10. Health. The section on the Australian Health Scheme has been re-written.

Chapter 11. Law and Order. This chapter has been re-structured. Information on the Human Rights Commission and the *Freedom of Information Act 1982* is included for the first time.

In the various chapters of the Year Book there are references to special articles, background material and items of historic interest which have appeared in previous issues.

Most of the statistics contained in the volume relate to the years ended June or December 1981 or 1982. More detailed and in many cases more recent statistics on subjects dealt with in the Year Book are available in other ABS publications. These publications are listed in the *ABS Catalogue of Publications, Australia* (1101.0).

My thanks are tendered to the responsible officers of the various Commonwealth and State Departments and Organisations who have kindly supplied material for the preparation of the Year Book.

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Canberra, A.C.T. 2600  
April 1983

