

## Custom Groups

Welcome to the TableBuilder Tutorial Series. In this video, we will look at how to create custom groups so that you can find the exact data that you're after.

Custom groups allow you to group similar data items together, which you can then add to your table as a single item. You might want to create a custom age range, for example, or group married and de-facto couples together. You can also create custom geographies – you could group a few states together, or a collection of suburbs.

In this example, we're going to create a simple custom group for Aboriginal and Torres Strait Islander peoples. We can then add the custom group to a table displaying the number of males and females in each state and territory.

To create or edit a Custom Group open the "Custom Data" tab at the top of the screen.

On the Custom Data screen, the Custom Data groups you create appear in the left hand "My Custom Data" panel. To create a new custom data group, you will need to work between the two boxes in the central panel.

The available data items for the data set we are using are seen in the Step 1 box in the middle panel. Expand the Cultural and Language Diversity folder, and then open the Indigenous Status folder for a list of categories.

For this example, we will use Aboriginal, Torres Strait Islander and Both Aboriginal and Torres Strait Islander categories. Select the check boxes next to them, and then click on the right arrow between the two boxes. You will see them appear in the Step 2 box. If we want to change our selection, we can move items back and forth between the boxes with the arrows. Once you are happy with the selection, click the "Save" button in the bottom right of the screen.

A dialogue box then appears where we give the custom group a name, in this case "Aboriginal and Torres Strait Islander peoples". Click Save. You will see that it appears in our My Custom Data panel on the left side of the screen under the Indigenous Status classification.

Now that we have created our custom group, we can go back to the Table View screen by clicking on the tab at the top of the page.

Expand the Employment, Income and Unpaid Work Classification folder then open the Indigenous Status folder. Click on the Indigenous Status classification folder and select the 'Aboriginal and Torres Strait Islander peoples' check box. Click the "Add to Row" button at the top of the panel. Click the "Retrieve Data" button, and our table with custom Aboriginal and Torres Strait Islander peoples group will be populated.

Note that if you create Custom geography groups they will appear in their own Custom Geography folder in the left hand panel.

This concludes the Creating Custom groups TableBuilder tutorial.